

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District  
Board of Directors  
6:10 PM, January 17<sup>th</sup>, 2011**

The following members of the Lake Saint Louis Fire Protection District were present:

David J. Monahan, Chairman  
Ralph Clark, Treasurer  
Michael A. Schell, Secretary

Jeff Smith, Fire Chief

**1. Call to Order/Pledge of Allegiance**

- A. D. Monahan called the meeting to order at 6:10pm followed by the Pledge of Allegiance to the Flag.

**2. Additions, Deletions or Changes to the Agenda**

- A. M. Schell motioned to approve the Agenda as presented. R. Clark seconded the motion. A vote was called and the Agenda was approved w/ no nays.

**3. Approval of Past Minutes**

- A. December 20<sup>th</sup>, 2010 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays

**4. Public Comment**

- A. No members of the public were present.

**5. Approval of Vouchers / Treasurers Report**

- A. Vouchers were signed by all Directors.
- B. Treasurer's report was reviewed.

**6. Staff Reports**

- A. Chief's Report /Officers Meeting Notes (see attached).
- B. Fire Inspection Report/Call Statistics / Customer Surveys (see attached).
- C. Communication from Shop (No Report)
- D. Counsel Report (Not Present).

**7. Old Business**

- A. None.

**8. New Business**

- A. Pension and Retirement Services, Client Service Agreement – Chief reported that no fees have been changed; this is just a reporting document PAS is now required to keep on file. R. Clark motioned to approve the agreement. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays.
- B. PASS Tags / Road ID – Chief Smith explained the Road ID system and how we would like to use it within the department. The Board was supportive of the idea but asked that the item be tabled until the February meeting and asked to Chief to show where/how this expense would fit in the 2011 budget. The start up fee for 2011 is anticipated between \$1200.00 to \$1500.00 dollars. The annual fee starting in 2012 would be roughly \$600.00.
- C. Countywide Retreat – Chief Smith and Director Monahan updated the Board Members on past retreats and what the idea behind them has been. We have not had one in a while and the Association is seeking feedback if there is interest to hold another retreat. The Board expressed that they would be interested in attending if one is held.

9. **Vote to Close the meeting pursuant to Section 610.021.1 and 610.021.3 RSMo**

- There was no motions or votes to enter closed session during this meeting.

10. **Announcements from Closed Session**

- There was no closed session held during this meeting.

11. **Good and Welfare of the District**

- A. Board Member Training – Chief is working with Director Clark to get him enrolled in the required Board Member Training Class.
- B. Chief discussed the idea of trying to go virtually paperless with the Board Meeting. The Board was agreeable to this idea. Chief has found a very good deal on Toshiba laptops that will work for this project for \$278.00/each. Director Monahan stated he had a laptop that is new and that he would not need one. Board directed the Chief to purchase two additional laptops for Directors Clark and Schell and to move forward with paperless meetings.

12. **Date and Place of Next Meeting**

- A. The February 2011, Regular Board Meeting was scheduled for 6:00 PM Monday, February 21<sup>st</sup>, 2011, at Sta. #1.
- B. Having no further business to discuss R. Clark motioned to adjourn the meeting. M. Schell seconded the motion. A vote was called and the meeting adjourned at 8:35pm w/ no nays.

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Jeffrey P. Smith, Fire Chief  
Recording Secretary

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David J. Monahan  
Board Chairman

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Ralph Clark  
Secretary