

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District  
Board of Directors  
6:00 PM, November 23<sup>rd</sup>, 2009**

The following members of the Lake Saint Louis Fire Protection District were present:

|                            |                              |
|----------------------------|------------------------------|
| David J. Monahan, Chairman | Justin Darnell, Firefighter  |
| Ralph Clark, Treasurer     | David Steele, Firefighter    |
| Mike Schell, Secretary     | Mike Terranova, Firefighter  |
| Jeff Smith, Fire Chief     | Jacob Stockmann, Firefighter |
| Bill Stone, Deputy Chief   |                              |

**1. Call to Order/Pledge of Allegiance**

- A. D. Monahan called the meeting to order at 6:05 PM followed by the Pledge of Allegiance to the Flag.

**2. Additions, Deletions or Changes to the Agenda**

- A. R. Clark motioned to approve the Agenda as presented. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

**3. Approval of Past Minutes**

- A. October 19<sup>th</sup>, 2009 – Regular – R. Clark motioned to approve the minutes as presented. There was no second. A vote was called and the minutes were approved w/ no nays.

**4. Public Comment**

- A. There were no members of the public present.

**5. Approval of Vouchers / Treasurers Report**

- A. No vouchers presented for approval.  
B. The Treasurers Report was reviewed.

**6. Staff Reports**

- A. Chief's Report/Officers Meeting Notes (see attached).  
B. Fire Inspection Report (see attached).  
C. Communication from Shop (No Report).  
D. Counsel Report (Not Present).

**7. Old Business**

- A. None

**8. New Business**

- A. Policy #13 – Document Retention and Destruction
- Chief Smith advised that this Policy will actual replace and existing resolution on the same issue. The difference is that this Policy addresses electronic storage of records more specifically. R. Clark motioned to approve the Policy as presented. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays.

**9. Vote to Close the meeting pursuant to Section 610.021.1 and 610.021.3 RSMo**

- There was no vote to enter into closed session.

**10. Announcements from Closed Session**

- N/A.

**11. Good and Welfare of the District**

- A. Fire District Christmas Party will be December 21<sup>st</sup> following the Board meeting.
- B. Filing for the upcoming election of a director to a 4 year term opens December 15<sup>th</sup>, 2009 and closes January 19<sup>th</sup>, 2010.

**12. Date and Place of Next Meeting**

- A. The December Regular Board Meeting was scheduled for 5:00 PM Monday, December 21<sup>st</sup>, 2009, at Sta. #1.
- B. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 6:55 PM

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Jeffrey P. Smith, Fire Chief  
Recording Secretary

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David J. Monahan  
Board Chairman

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Michael A. Schell  
Secretary