

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District  
Board of Directors  
7:00 PM, December 5th, 2011**

The following members of the Lake Saint Louis Fire Protection District were present:

David J. Monahan, Chairman	Jeff Smith, Fire Chief
Michael A. Schell, Treasurer	Don Reitz, Fire Marshal
Ralph Clark, Secretary	Justin Darnell, Firefighter (Shop Steward)
Robert Guinness, District Counsel	

**1. Call to Order/Pledge of Allegiance**

- A. D. Monahan called the meeting to order at 7:05pm followed by the Pledge of Allegiance to the Flag.

**2. Additions, Deletions or Changes to the Agenda**

- A. M. Schell motioned to approve the Agenda as amended. R. Clark seconded the motion. A vote was taken and the agenda was approved w/ no nays.

**3. Approval of Past Minutes**

- A. November 21<sup>st</sup>, 2011 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays

**4. Public Comment**

- A. No Members of the public were present.

**5. Approval of Vouchers / Treasurer's Report**

- A. Vouchers signed by all Directors.
- B. Treasurer's Report – Tabled due to early meeting date.

**6. Staff Reports**

- A. Chief's Report /Officers Meeting Notes (see attached).
  - a. Chief gave a brief update on the current Wentzville / LSL consolidation talks.
- B. Fire Inspection Report (see attached) / Call Statistics (Tabled) / Customer Surveys (Tabled).
- C. Communication from Shop – Nothing to communicate.
- D. Counsel Report
  - a. Counsel updated the Board on the tax levy issues. He will be sending a letter to the State Auditor's Office and well as pre-filling a bill with the Missouri Legislature to try and fix our issue.
  - b. Updated the Board on how Union Contract is negotiated and how that differs from the Fire Chief and Fire Marshal contracts. However, once approved both are 100% public record.

**7. Old Business**

- A. Health Insurance – Chief Smith updated the Board on his and staffs finding and recommendations.

- a. Resolution 2011 – 03 – R. Clark motioned to approve the resolution which authorizes the switch from the current United Health Care HSA plan to the proposed Anthem HSA/HRA hybrid plan in 2012; the implementation of a third party administrator system for the HRA portion of the plan, and earmarks any realized savings as a result of these changes for future healthcare cost. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays.
- b. Working Agreement Article 11 Amendment – M. Schell motioned to approve the amendment to the 2012 working agreement to reflect the changes in the healthcare plan. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays. Chairman Monahan and Shop Steward Darnell both signed the amendment.

## 8. New Business

- A. Posting of Working Agreements and Employee Contracts on the District's Website – Following some discussion M. Schell motioned to direct the Fire Chief to have future approved Working Agreements and Employment Contracts posted on the website. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays.
- B. Employee Reviews – Chief Smith discussed some issues and concerns he continues to have with conducting annual employee reviews. Directors took the Chiefs concerns under advisement but made no motions or took any votes on this item. The Chief will continue to use his discretion concerning annual employee reviews.

## 9. Vote to Close the meeting pursuant to Section 610.021.1 and 610.021.3 RSMo

- R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; D. Monahan, yea and the board entered closed session at 8:09pm.

## 10. Announcements from Closed Session

- Minutes of the November 21<sup>st</sup>, 2011 Regular Closed Session we approved.
- A motion to approve the 2012 Employment Contract with Don Reitz as the District's Fire Marshal was approved.
- A motion to approve the 2012 Employment Contract with Jeff Smith as the District's Fire Chief was approved. .

## 11. Good and Welfare of the District

- A. Fire District's Poor-Man-Stew Christmas Dinner will be at Station #1 at 6:00pm on December 19<sup>th</sup>, 2011.

## 12. Date and Place of Next Meeting

- A. The January Regular Board Meeting was scheduled for 6:00 PM Monday, January 23<sup>rd</sup>, 2012, at Sta. #1.
- B. Having no further business to discuss R. Clark motioned to adjourn the meeting. M. Schell seconded the motion. A vote was called and the meeting adjourned at 8:38pm w/ no nays.

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Jeffrey P. Smith, Fire Chief  
Recording Secretary

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David J. Monahan  
Board Chairman

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Ralph Clark  
Secretary