

**Minutes of the Special Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
7:00 PM, January 7, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

David J. Monahan, Chairman
Mike Schell, Secretary
Ralph Clark, Treasurer

Jeff Smith, Fire Chief
Robert Guinness, Counsel

1. Call to Order

- D. Monahan called the meeting to order at 7:00 PM on Monday, January 7th, 2008.

2. Additions, Deletions or Changes to the Agenda

- M. Schell motioned to approve the Agenda as amended. R. Clark seconded the motion. A vote was called and the agenda was approved w/ no nays.

3. Public Comment

- There were no members of the public present.

4. Old Business

- Fire Marshal's Contract
 - Following a discussion R. Clark motioned to approve the one year contract offer to Don Reitz for the position of Fire Marshal as presented by Chief Smith and Counsel Guinness. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays and all Board Members signed the contract. Chief Smith will present the contract to Don Reitz on Tuesday for his review and signature.
- Proposition Life Safety Update
 - Chairman Monahan asked Chief Smith to review the changes he was proposing in his contract. Following that review and some discussion the Board advised they needed to further discuss the matter in closed session.

5. Vote to close part of this meeting pursuant to Section 610.021.1 and 610.021.3 RSMo.

- R. Clark motioned to adjourn to closed session. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; D. Monahan, yea, and the Board moved to closed session at 7:40pm.

6. Announcement of Closed Session Decisions

- Board advised Chief Smith they have accepted his contract proposal to serve as Fire Chief for the next three years. Chief Smith is to prepare the final document for signatures.

7. Date and Place of Next Meeting

- The January Regular meeting will be on Monday, January 21st, 2008, 7:00pm at Sta. #1.
- Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 8:20 PM

Jeff Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
6:55 PM, January 21, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|------------------------------|--------------------------|
| David J. Monahan, Chairman | Jeff Smith, Fire Chief |
| Michael A. Schell, Secretary | Robert Guinness, Counsel |
| Ralph Clark, Treasurer | |

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 6:55 PM on Monday, January 21, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as presented. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. December 17th, 2007 – Regular – M. Schell motioned to approve the minutes as amended. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.
- B. January 7, 2008 – Special – R. Clark motioned to approve the minutes as amended. M. Schell seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. Mr. Tom Duke inquired about the need for a Reserve Pumper. Chairman Monahan and Chief Smith both assured Mr. Duke that this was something we were very aware of and in fact have begun discussing acquiring such a unit in the not too distant future.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed and vouchers signed by Directors Clark and Schell.
- B. There was some discussion regarding the 2007 final un-audited numbers. It was pointed out that the majority of the budget overruns were either planned or caused by a shortfall in property taxes. A lot of this is due to the new accounting rules that went into affect two years ago regarding reporting of tax deposits.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
- B. Fire Inspection Report/Call Summary/YTD Incident Response Reviewed (see attached).
- C. Communication from Shop (No Report).
- D. Citizen Advisory Committee Comments (No Report).
- E. Counsel Report (Nothing to Report in Open Session).

7. Old Business

A. Fire Chiefs Contract

- Contract was approved at the last Board Meeting. A final copy was presented for signatures by all Directors and the Fire Chief.

B. February 2008 Tax Levy Ballot Issue – Update

- A brief discussion was held concerning the upcoming ballot measure including the Newspaper pieces as well as groups that have been spoken to. There has been and will be some door-to-door canvassing as well between now and the election.

C. April 2008 Director Election – Update

- Candidate filing ends on January 22nd at 5:00pm. Chief Smith will make sure that all the appropriate paperwork is filed with the County Election Authority by weeks end.

8. New Business

A. 2007 / 2008 LOSAP Payments

- Chief Smith discussed the difference in the requirements for Reserve and Traditional Volunteers for LOSAP. The officers would like for the Traditional Volunteers to receive credit for overnight manning sessions the same as the Reserve's retroactive to 2007. Likewise starting in 2008 the officers would like for all volunteers to be held to the same requirements regarding incident responses. Following the discussion R. Clark motioned to accept the recommendation of the officers for the 2007 LOSAP payments. M. Schell seconded the motion. A vote was taken and the motion passed with no nays.

9. Vote to Close part of this meeting pursuant to Section 610.021.1 and 610.021.3 RSMo.

- A. R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: M. Schell, yea; R. Clark, yea; D. Monahan, yea, and the board went into closed session at 7:45pm.

10. Announcements, if any, of closed session votes or decisions.

- A. No decisions made or votes taken during closed session.

11. Good and Welfare of the District

- A. Nothing to Report.

12. Date and Place of Next Meeting

- A. The February Regular Board Meeting is scheduled for 7:00 PM Monday, February 25th, 2008 at Sta. #1.
- B. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 8:15 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Special Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
7:00 PM, February 6th, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

David J. Monahan, Chairman
Mike Schell, Secretary
Ralph Clark, Treasurer

Jeff Smith, Fire Chief

Also present was Angie Maue of Drangonfly Designs.

1. Call to Order

- D. Monahan called the meeting to order at 7:00 PM on Wednesday, February 6th, 2008.

2. Additions, Deletions or Changes to the Agenda

- M. Schell motioned to approve the Agenda as presented. R. Clark seconded the motion. A vote was called and the agenda was approved w/ no nays.

3. Public Comment

- There were no comments from members of the public.

4. New Business

- Proposition Life Safety Update
 - A discussion was held on how to proceed now that the proposition has passed. The election will be official and certified with a week or so. A "Thank You" ad was discussed and finalized for the Journal paper and the Newstime has already received same. Chief then asked that the Board move forward with hiring 2 additional firefighters right away to implement minimum 24/7 coverage as soon as possible. Board agreed and directed chief to start putting a proposal together for their consideration at the February 25th, 2008, meeting.
- Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 8:50 PM

Jeff Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
7:00 PM, February 25, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|------------------------------|--------------------------|
| David J. Monahan, Chairman | Jeff Smith, Fire Chief |
| Michael A. Schell, Secretary | Robert Guinness, Counsel |
| Ralph Clark, Treasurer | |

Other members of the department present included: Captain Chris Fay, Engineers Clint Gussner, Mike Carroll and Dave Peters and Firefighters Jason Hughes, Justin Darnell, Chris Hill, Cody Long, Mark Ingram, Mike Terranova and Chris Fisher.

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 7:00 PM on Monday, February 25, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as presented. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. January 21, 2008 – Regular – M. Schell motioned to approve the minutes as amended. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.
- B. February 6, 2008 – Special – R. Clark motioned to approve the minutes as amended. M. Schell seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no comments offered by members of the public.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed and vouchers signed by Directors Clark and Schell.
- B. M. Schell motioned to approve the 2007 audit agreement with Botz, Deal & Company. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays. D. Monahan signed the agreement on behalf of the Board.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
- B. Fire Inspection Report/Call Summary/YTD Incident Response Reviewed (see attached).
- C. Communication from Shop (No Report).
- D. Citizen Advisory Committee Comments (No Report).
- E. Counsel Report (Nothing to Report in Open Session).

7. **Old Business**

- A. None.

8. **New Business**

A. Purchase Order – 2 Dell Computers

- Purchase order was not required to be signed by the Board but Chief Smith requested them to do so. PO signed by all directors.

B. 2007 Employee Pension Contribution

- Based on the funds available Pension and Retirement Services calculated the 2007 contribution at 16.536%. M. Schell motioned to approve the 2007 contribution as calculated. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays.

C. Employee Working Agreement Amendment

- R. Clark motioned to approve the amendment as presented. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays. D. Monahan signed the agreement on behalf of the Board and C. Gussner signed on behalf of the shop.

D. Feb. 5th, 2008 Election Results / Resolution

- The Chief briefly discussed the results by precinct as reported by the County. He credited the passage of Proposition Life Safety on the message being brief and too the point as was developed by the committee, the name of the issue as developed by Captain Fay as well as the door to door campaign that was waged by a number of folks and headed by Engineer Gussner. These folks volunteered many hours to seeing that this thing had its best chance of passage.
- The Board echoed the Chief's comments and they too wished to thank everyone involved for the hard work and for volunteering so much time to this issue.
- R. Clark then motioned to approve resolution 2008-01 as presented. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays. All members of the Board signed the resolution.

E. 2008 Proposed Revised Budget

- M. Schell motioned to approve the 2008 Revised Budget as presented. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays.

F. 2008 / 2009 Hiring Proposal

- The 2008 Revised Budget allows for deficit spending for the purpose of hiring 2 additional firefighter right away and will be balanced by utilizing reserve funds. Chief Smith presented a proposal for the hiring of the 2 additional firefighters right away as well as the 3 additional firefighters in 2009, one position being that of the Training Officer.
- R. Clark motioned to approve the Chiefs proposal for the hiring process with the targeted start date of the first 2 additional firefighters as well as the beginning of 24/7 coverage of April 7th, 2008. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays.
- Chairman Monahan then appointed M. Schell to serve as the Boards representative on the hiring committee.

9. **Vote to Close part of this meeting pursuant to Section 610.021.1 and 610.021.3 RSMo.**

- A. R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: M. Schell, yea; R. Clark, yea; D. Monahan, yea, and the board went into closed session at 8:00pm.

10. Announcements, if any, of closed session votes or decisions.

- A. The Board is pleased to announce that it has accepted the Chiefs recommendation to promote Clint Gussner to the position of Captain in charge of "C" Shift effective April 7th, 2008.

11. Good and Welfare of the District

- A. The 2007 Awards Banquet will be on March 30th, 2008. Chief will confirm date, location and agenda and will keep everyone informed. Invitations to go out soon.

12. Date and Place of Next Meeting

- A. The March Regular Board Meeting is scheduled for 7:00 PM Monday, March 24th, 2008 at Sta. #1.
- B. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 9:00 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
5:30 PM, March 24th, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

David J. Monahan, Chairman

Jeff Smith, Fire Chief

Michael A. Schell, Secretary

Ralph Clark, Treasurer

Other members of the department present included: Captains Doug Bunting and Chris Fay, Lieutenant David Steele, Engineers Clint Gussner, Mike Carroll and Dave Peters and Firefighters Jason Hughes, Justin Darnell, Chris Hill, RJ Taylor and Chris Fisher.

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 5:30 PM on Monday, March 24, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as presented. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. February 25, 2008 – Regular – M. Schell motioned to approve the minutes as amended. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no comments offered by members of the public.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed and vouchers signed by Directors Clark and Schell.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
- B. Fire Inspection Report/Call Summary/YTD Incident Response Reviewed (see attached).
- C. Communication from Shop (No Report).
- D. Citizen Advisory Committee Comments (No Report).
- E. Counsel Report (Not Present).

7. Old Business

- A. None.

8. New Business

- A. Bid Spec Approval
- M. Schell motioned to approve the bid notice with one minor date change. R. Clark

seconded the motion. A vote was taken and the motion passed w/ no nays.

B. Amendment to Existing Working Agreement – ARTICLE 37 – HOURS OF WORK

- R. Clark motioned to approve the amendment as presented. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays. Chairman Monahan and Shop Stewart Gussner then signed the agreement.

9. **Vote to Close part of this meeting pursuant to Section 610.021.1 and 610.021.3 RSMo.**

- A. R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: M. Schell, yea; R. Clark, yea; D. Monahan, yea, and the board went into closed session at 5:58pm.

10. **Announcements, if any, of closed session votes or decisions.**

- A. M. Schell addressed those in attendance ref. the current hiring process. He thanked everyone that has been involved, both the committee members and the candidates. All Board members agreed we have an excellent group of candidates to choose from. M. Schell also reminded everyone that this is just part one of the hiring's. Two names will be announced tonight with two to three more names being announced later in the year to begin January 1, 2009. It is with great pleasure that the Board accept the recommendation of the hiring committee regarding the first to candidates to be offered career positions. Those two candidates are Jason Hughes and David Steele.

11. **Good and Welfare of the District**

- A. The 2007 Awards Banquet is March 30th, 2008, starting at 5:30pm and the CA Club.
- B. Chief Smith advised that a Board 101 class is being offered in Winfield, MO in May and that he will be reserving 3 spots for that class for the Board.

12. **Date and Place of Next Meeting**

- A. The March Regular Board Meeting is scheduled for 7:00 PM Monday, April 21st, 2008 at Sta. #1.
- B. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 6:35 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
7:00 PM, April 21st, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

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|------------------------------|-------------------------|
| David J. Monahan, Chairman | Bill Stone, Asst. Chief |
| Michael A. Schell, Secretary | Clint Gussner, Captain |
| Ralph Clark, Treasurer | Mike Carroll, Engineer |
| Jeff Smith, Fire Chief | |

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 7:00 PM on Monday, April 21, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as presented. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. March, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no members of the public present.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
- B. Fire Inspection Report/Call Summary/YTD Incident Response Reviewed (see attached).
- C. Communication from Shop (No Report).
- D. Counsel Report (Not Present).

7. Old Business

- A. None.

8. New Business

- A. Consideration of Gear Bids / Staff Recommendations
- Following a brief discussion it was decided that the low bidder needs to be contacted to provide references and a demo set of gear to be tested. Chief will work on this and ask for a special board meeting be called in a week or so to discuss further.

- B. Discussion Concerning Purchase of New Pumper
 - Chief has begun discussions with Counsel on how the District could go about purchasing a demo truck if one could be found and not violate any laws are rules concerning bidding. Counsel is researching the issue and will give a report at the May meeting.
 - C. Revised Volunteer Member Handbook
 - Tabled
 - D. ADP Payroll Proposal
 - Following a brief discussion R. Clark motioned to authorize the chief to make any decision regarding switching to ADP for payroll services. M. Schell seconded the motion. A vote was called and the motion passed w/ no nays.
 - E. Amendment to Existing Working Agreement – ARTICLE 7 – UNION BUSINESS
 - M. Schell motioned to approve the amendment as presented. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays. Chairman Monahan and Shop Stewart Gussner then signed the agreement.
9. **Vote to Close part of this meeting pursuant to Section 610.021.1 and 610.021.3 RSMo.**
- A. There were no motions or votes to go into closed session.
10. **Announcements, if any, of closed session votes or decisions.**
- A. There was no closed session during this meeting.
11. **Good and Welfare of the District**
- A. The 2007 Awards Banquet was very well attended and once again Quintessential Catering and the CA Staff did an excellent job.
 - B. Chairman Monahan mentioned that the Annual Wentzville Knights of Columbus Red and Blue Mass and breakfast will be on May 12th at 9:00am.
12. **Date and Place of Next Meeting**
- A. The May Regular Board Meeting is scheduled for 7:00 PM Monday, May 19th, 2008, at Sta. #1.
 - B. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 8:05 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Special Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
7:00 PM, May 4th, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

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|----------------------------|--------------------------|
| David J. Monahan, Chairman | Robert Guinness, Counsel |
| Mike Schell, Secretary | Jeff Smith, Fire Chief |
| Ralph Clark, Treasurer | Bill Stone, Asst. Chief |

1. Call to Order

- D. Monahan called the meeting to order at 7:08 PM on Monday, May 4th, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- M. Schell motioned to approve the Agenda as presented. R. Clark seconded the motion. A vote was called and the agenda was approved w/ no nays.

3. Resolution 2008-02

- R. Clark motioned to approve the Resolution as presented, there was no second. A vote was called and the resolution passed w/ M. Schell abstaining from the vote.

4. Resolution 2008-03

- R. Clark motioned to approve the Resolution as presented, M. Schell seconded the motion. A vote was called and the resolution passed w/ D. Monahan abstaining from the vote.

5. Election of Officers

- Counsel Guinness asked for nominations for Chairman of the Board. R. Clark motioned to nominate D. Monahan as Chairman. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; and D. Monahan, abstain, and the motion passed.
- Chairman Monahan then asked for nominations for Treasurer of the Board. M. Schell nominated R. Clark as Treasurer, there was no second. A roll call vote was taken as follows: M. Schell, yea; D. Monahan, yea; and R. Clark, abstain, and the motion passed.
- Chairman Monahan then asked for nominations for Secretary of the Board. R. Clark nominated M. Schell as Secretary, there was no second. A roll call vote was taken as follows: M. Schell, abstain; D. Monahan, yea; and R. Clark, yea, and the motion passed.

6. Approval of Past Minutes

- April 21st, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays.

7. Public Comment

- There were no members of the public present.

8. Approval of Vouchers

- Vouchers were signed by all Directors.

9. Staff Reports

- Counsels Report
 - Counsel discussed options with the Board in regards to the purchase of a demo fire apparatus as well as fireworks stand permits. Counsel will present a proposal to the Board at their 19th meeting regarding vehicle purchases and the Chief will present a proposed ordinance amendment addressing fireworks stands.

10. Old Business

- Consideration of Gear Bids / Staff Recommendations
 - Chief Smith updated the Board on staff's findings on the gear vendors including samples from both vendors. Staff is recommending the bid from Towers Fire Apparatus over the other bidder and that bidder did not comply with the spec as written although they indicated that in fact they did. R. Clark motioned to accept the bid from Towers Fire Apparatus for 20 sets of firefighting gear at a price of \$30,580.00. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays.

11. Good and Welfare of the District

- CERT Program – Asst. Chief Stone updated the Board on our newly formed CERT Team. Tonight is the first night of the 8 night training program for our first class.
- Blue and Red Mass and Breakfast – May 12, 2008, 9:00am, at St. Patrick Church in Wentzville.

- Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 7:55 PM

Jeff Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
5:30 PM, June 23rd, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|------------------------------|--------------------------|
| David J. Monahan, Chairman | Robert Guinness, Counsel |
| Michael A. Schell, Secretary | Clint Gussner, Captain |
| Ralph Clark, Treasurer | Mike Carroll, Engineer |
| Jeff Smith, Fire Chief | |

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 5:35 PM on Monday, June 23, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as presented. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. May 19th, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no members of the public present.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed.
B. Vouchers were approved by Directors Clark and Schell

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
B. Fire Inspection Report/Call Summary/YTD Incident Response Reviewed (see attached).
C. Communication from Shop (Nothing to Communicate).
D. Counsel Report (No Report).

7. Old Business

- A. Revised Volunteer Member Handbook
- Following a brief discussion M. Schell motioned to approve the revised Volunteer Member Handbook as presented. R. Clark seconded the motion. A vote was called and the Handbook was approved w/ no nays.

8. New Business

A. Amendments to Existing Working Agreement

- ARTICLE 25 – EXCHANGE, M. Schell motioned to approve the revised article as presented. R. Clark seconded the motion. A vote was called and the revised article was approved w/ no nays.
- ARTICLE 39 – STSFFING, R. Clark motioned to approve the revised article as presented. M. Schell seconded the motion. A vote was called and the revised article was approved w/ no nays.
- ARTICLE 49 – PERSONAL ACTIVITIES / R&R, M. Schell motioned to approve the revised article as presented. R. Clark seconded the motion. A vote was called and the revised article was approved w/ no nays.

9. Good and Welfare of the District

- A. The Fire Dist. Will be involved in a number of Independence Day activities including standing by at the ski shows as well as the fireworks.
- B. The CA is attempting to organize a “world record” rafting event on the small lake. The FD will standby during this event if it become reality.

10. Date and Place of Next Meeting

- A. The June Regular Board Meeting is scheduled for 8:00 AM Tuesday, July 22nd, 2008, at Sta. #1.
- B. A Special Board Meeting is scheduled for 11:30 AM Friday, July 11th, 2008, at Trailhead in St. Charles.
- C. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 6:45 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
8:00 AM, July 22nd, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|------------------------------|---------------------------|
| David J. Monahan, Chairman | Mike Carroll, Engineer |
| Michael A. Schell, Secretary | David Steele, Firefighter |
| Ralph Clark, Treasurer | Jason Hughes, Firefighter |
| Jeff Smith, Fire Chief | |

Also present was Jay Weinstein of VFIS and former Citizen's Advisory Committee Member Sandy Hart.

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 8:05 AM on Tuesday, July 22, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. M. Schell motioned to approve the Agenda as presented. R. Clark seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. June 23rd, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no comments from members of the public.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed.
B. No vouchers were submitted for approval.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
- Following a brief discussion the Board agreed with the Chief that the District should vote in favor of the ICC proposed code change requiring residential sprinkler systems be installed in all new homes.
- B. Fire Inspection Report/Call Summary/YTD Incident Response Reviewed (see attached).
C. Communication from Shop (Nothing to Communicate).
D. Counsel Report (No Report).

7. Old Business

A. Health Insurance Renewal

- Following some discussion and questions from the shop R. Clark motioned to approve the health insurance proposal from United Health Care, 7A-S-Renewal Option, 2V, for one year effective August 1, 2008. M. Schell seconded the motion. A vote was called and the motion was approved w/ no nays.

8. New Business

A. Property / Liability Insurance Renewal

- Jay Weinstein presented the proposed renewal to the Board which reflected a roughly 5.3% increase in premium over the previous year. Following some discussion and a request for Jay to provide the Chief with some quotes on various options M. Schell motioned to approve the renewal as presented. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays.

B. Sta. #1 Driveway Replacement Bid

- Tabled

9. Vote to Close the meeting pursuant to Section 610.021.1 and 610.021.3 RSMo

- A. R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; D. Monahan, yea and the board entered closed session at 9:17am.

10. Announcements from Closed Session

- A. The Board voted unanimously to direct counsel to try and remove our name and opt out of any lawsuit with Warrenton Oil. Likewise the Board directed the chief to vote likewise that the association on behalf of the Haz-Mat team also should attempt to be removed and opt out from any further litigation arising from this matter.

11. Good and Welfare of the District

- A. A moment of silence was observed by the Board and those persons present at the meeting in remembrance of Maplewood Firefighter Ryan Hummert who died in the line of duty the previous day July 21, 2008. Firefighter Hummert was shot and killed by a barricaded gunman while exiting the firetruck at the scene of a vehicle fire.

12. Date and Place of Next Meeting

- A. The August Regular Board Meeting is scheduled for 7:00 PM Monday, August 25th, 2008, at Sta. #1.
- B. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 9:35 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
7:00 PM, August 25th, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|------------------------------|--------------------------|
| David J. Monahan, Chairman | Jeff Smith, Fire Chief |
| Michael A. Schell, Secretary | Bill Stone, Asst. Chief |
| Ralph Clark, Treasurer | Robert Guinness, Counsel |

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 7:05 PM on Monday, August 25th, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as amended. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. July 22nd, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no members of the public present.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed.
B. Vouchers were signed by R. Clark and M. Schell.
C. Board and Chief will continue to monitor Revenue and Expense to decide how best to invest the CD that is maturing in September. For now the CD is to be cashed and deposited into the General Money Market Account.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
B. Fire Inspection Report/Call Summary/Customer Satisfaction Statistics (see attached).
C. Communication from Shop (Nothing to Communicate).
D. Counsel Report (No Report).

7. Old Business

- A. Sta. #1 Driveway Replacement Bid
- Following some discussion R. Clark motioned to accept the quote of \$15,083.20 from Krupp Construction for the replacement of the remaining sections of driveway at Sta. #1. M. Schell seconded the motion. A vote was taken and the motion passed w/ no nays.

- B. Insurance Deductible Quote
- After reviewing the quote from VFIS the Board took no action.

8. New Business

- A. Closest Unit Letter
- Following some discussion M. Schell motioned to endorse sending the closest unit(s) on urgent calls and only the closest unit(s). R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays. All directors signed the endorsement letter that will be presented to the County Association by Chief Smith at the next regular meeting.
- B. 2008 Tax Levy / 2009 Budget
- Chief Smith reviewed the proposed 2009 Budgets with the Board as well as the 2008 tax rates. Board will give final approval at a Special Meeting on Thursday, August 28th at 8:00am.

9. Vote to Close the meeting pursuant to Section 610.021.1 and 610.021.3 RSMo

- A. R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; D. Monahan, yea and the board entered closed session at 8:30am.

10. Announcements from Closed Session

- A. The Board voted unanimously to direct counsel to present the proposed agreement to Warrenton Oil's counsel for review and consideration.

11. Good and Welfare of the District

- A. A discussion was held concern a number of logistic issues with holding an Open House at Sta. #1 this year due to the Boulevard Construction. Chief will work with the PR Chairman on alternatives.

12. Date and Place of Next Meeting

- A. The next SPECIAL meeting of the Board is scheduled for 8:00 AM Thursday, August 28th, 2008, at Sta. #1.
- B. The September Regular Board Meeting is scheduled for 5:00 PM Monday, September 22nd, 2008, at Sta. #1.
- C. The October Regular Board Meeting is scheduled for 7:00 PM Monday, October 20th, 2008, at Sta. #1
- D. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 8:35 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
5:00 PM, September 22nd, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|------------------------------|-------------------------|
| David J. Monahan, Chairman | Jeff Smith, Fire Chief |
| Michael A. Schell, Secretary | Bill Stone, Asst. Chief |
| Ralph Clark, Treasurer | Don Reitz, Fire Marshal |

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 5:05 PM on Monday, September 22nd, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as amended. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. August 25th, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no members of the public present.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed.
B. No Vouchers were presented for signatures.
C. Board authorized Director Schell and Chief Smith to make a decision on the purchase of a new \$250,000 CD based on current rates.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
B. Fire Inspection Report/Call Summary/Customer Satisfaction Statistics (see attached).
C. Communication from Shop (Nothing to Communicate).
D. Counsel Report (No Report).

7. Old Business

- A. Update on Closest Unit Endorsement
- Staff will start tracking dual agency fire unit responses for the purposes of gaining information to be used in future possible response plan changes..

8. New Business

A. SOP / SOG Project

- Tabled

B. Preplans

- Fire Marshal Reitz reviewed the new preplan design with the Board. Schnucks and The Meadows are complete but need some minor changes for a new countywide uniformity standard. The hospital is the next facility to be completed.

9. Good and Welfare of the District

A. The Pink Ribbon Tour will be at the Meadows Mall on October 6th from 10:00am to 2:00pm.

B. The Fire District's annual Open House (Safety Day this Year) will be held at the Meadows Mall on October 11th from 10:00am to 2:00pm.

10. Date and Place of Next Meeting

A. The next Regular meeting of the Board is scheduled for 7:00 PM Monday, October 20th, 2008, at Sta. #1.

B. The November Regular Board Meeting was also set for 7:00 PM Monday, November 17th, 2008, at Sta. #1.

C. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 6:15 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
7:00 PM, October 20th, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|------------------------------|----------------------------|
| David J. Monahan, Chairman | Engineer RJ Taylor |
| Michael A. Schell, Secretary | Firefighter Chris Hill |
| Ralph Clark, Treasurer | Firefighter Chad Heflin |
| Jeff Smith, Fire Chief | Firefighter Jason Hughes |
| Captain Clint Gussner | Firefighter Mike Terranova |
| Engineer Justin Aleto | |

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 7:05 PM on Monday, October 20th, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as presented. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. September 22nd, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no members of the public present.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed.
B. Vouchers were approved and signed by all Directors.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached). Chief Smith also mentioned that the gear purchased with the latest Federal Grant has arrived but a large amount had to be returned as it did not fit. The gear should be back this week or next. Chief Smith also advised the Board that our Water Rescue Team had received an annual award from the International Association of Dive Rescue Specialist for the most dramatic rescue for the rescue of the lady in swift water earlier this year on Hoff Road in O'Fallon.
- B. Fire Inspection Report/Call Summary/Customer Satisfaction Statistics (see attached).
- C. Communication from Shop (Nothing to Communicate).
- D. Counsel Report (Not Present).

7. Old Business

A. Update on Closest Unit Endorsement

- This was discussed under staff reports. Staff will track incidents for another month before making a final decision on response changes concerning primarily medical calls.

8. New Business

A. ARTICLE 43 – ANNUAL PHYSICAL EXAMS

- Chief presented a letter of agreement for consideration by the Board and Shop rewriting Article 43 so it is easier to read and understand. The intent or content of the Article was not changed. M. Schell motioned to approve the Letter of Agreement as presented. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays. Chairman Monahan and Shop Steward Gussner signed the agreement.

B. SOG / SOP Project – Tabled

C. Used Truck Purchase Consideration

- Board discussed and viewed a 1991 Seagrave Pumper with a 1500GPM pump and 1000 gallon tank being offered for sale from the Wentzville Fire Protection District for \$35,000.00. This truck would primarily be used as a Reserve and to fill in when one of the front line units was out of service. Staff estimates that for about \$50,000.00 total (obviously some equipment would have to be purchased) we can have the truck up to speed and perfect for our needs. Following a brief search for similar used vehicle these units were located for comparison.
 - 1993 Spartan Pumper, 1500GPM pump and 500 gallon tank - \$55,000.00
 - 1991 Pierce Pumper, 1500GPM pump and 1000 gallon tank - \$50,000.00
 - 1990 E-One Pumper, 1500GPM pump and 1250 gallon tank - \$65,000.00
 - 1986 Seagrave Pumper, 1500GPM pump and ??? gallon tank - \$25,000.00
 - 1988 Seagrave Pumper, 1250GPM pump and 750 gallon tank - \$49,900.00
 - 1987 E-One Pumper, 1500GPM pump and 500 gallon tank - \$39,000.00
 - 1992 Pierce Pumper, 1250GPM pump and ??? gallon tank - \$32,500.00
 - 1994 FL Pumper, 1500GPM pump and ??? gallon tank - \$39,500.00

(Board took recess at 7:55pm to view the truck and returned to session at 8:05pm.)

9. Vote to Close the meeting pursuant to Section 610.021.1 and 610.021.3 RSMo

- R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; D. Monahan, yea and the board entered closed session at 8:07pm.

10. Announcements from Closed Session

- Following a lengthy discussion in closed session regarding the purchase of the used truck from the Wentzville Fire District the Board unanimously agreed that is a great opportunity for us to purchase a low millage vehicle that we know the history of and that is comparable in price to other used vehicles as was presented by the Fire Chief. This considering that we had previously discussed the idea of purchasing a new truck for this purpose that would have cost us at least five or more \$50,000.00 lease payments over five years. With that R. Clark motioned to purchase the 1991 Seagrave Pumper from the Wentzville Fire Protection District for the sum of \$35,000.00. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; D. Monahan, yea, motioned passed and Chairman Monahan signed the purchase agreement for the vehicle.

11. **Good and Welfare of the District**

- A. Board discussed this year's Christmas Party and Board gift to the members.

12. **Date and Place of Next Meeting**

- A. The next Regular meeting of the Board is scheduled for 7:00 PM Monday, November 17th, 2008, at Sta. #1.
- B. The December Regular Board Meeting was also set for 5:00 PM Monday, December 15th, 2008, at Sta. #1, with the annual Christmas Party immediately following at 6:00pm.
- C. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 8:50 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
7:40 PM, November 17th, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|--|--|
| David J. Monahan, Chairman | Firefighter Chris Hill |
| Michael A. Schell, Secretary | Firefighter Mike Terranova |
| Ralph Clark, Treasurer | Firefighter Jason Mueller |
| Jeff Smith, Fire Chief | Firefighter Josh Linneman |
| Asst. Chief Bill Stone (Closed Session only) | Firefighter David Steele (Following Closed Only) |
| Captain Clint Gussner | Firefighter Justin Darnell (Following Closed Only) |
| Captain Chris Fay (Closed Session to end only) | |

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 7:405 PM on Monday, November 17th, 2008, followed by the Pledge of Allegiance to the Flag. The meeting was late in starting due to a working flu fire in the District earlier in the evening in which Director Schell was on scene with the Chief and Director Monahan was on scene in his operational capacity.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as amended. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. October 20th, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no members of the public present.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed.
- B. Vouchers were approved and signed by all Directors.
- C. All Directors and the Chief signed a new Power of Attorney document to be filled with the Missouri Department of Revenue.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
- B. Fire Inspection Report/Call Summary/Customer Satisfaction Statistics (see attached).
- C. Communication from Shop (Nothing to Communicate).
- D. Counsel Report (Not Present).

7. Old Business

A. Closest Unit Tracking

- Chief reviewed the statistic to date and discussed a few recent incidents of concern. Following the discussion it was decided that a manned LSL unit should be assigned to all in district LSL calls. We will continue to send the closest unit to all urgent calls and add a manned LSL unit to the call if in fact it is not the closest unit.

8. New Business

A. SOG / SOP Project – Tabled

B. LOSAPP Proposal

- Chief presented a revised LOSAPP proposal to the Board that was developed by the officers of the district. The Board offered a few minor suggestions to the proposal and the chief will present those to the officers at their next meeting and then resubmit the proposal to the Board.

C. MSA Proposal

- Chief and Captain Gussner discussed a worsening issue with our current PASS devised built into the SCBA units. A proposal was presented to the Board from Towers Fire Apparatus to upgrade all the current units, including materials, installation and testing for \$1500.00. M. Schell motioned to accept the proposal as presented. R. Clark seconded the motion. A vote was taken and the motion passed w/ no nays. A PO was then signed by all Directors.

D. Reserve Pumper Status

- Chief and Captain Gussner discussed the progress on getting the new reserve unit in service. We are currently working on mechanical issues and then will move to cleaning and “cosmetic” issues. Captain Gussner is working on the equipment needs. Once the list is completed Chief will inform the Board and a decision will be made on a Special meeting if needed.

E. City of Lake St. Louis Re-occupancy Inspection Program Proposal

- Chief informed the Board that the City is now looking at getting into the re-occupancy inspection business starting with rental units. Following a meeting with the City it looks as if they might move into full re-occupancy inspection by mid 2009. It was the feeling of the Board that we do nothing at this time and see how the City Program shapes up. If it meets or exceeds what we are currently doing then the District would consider getting out of the residential re-occupancy inspection business.

F. Uniform Flag Protocol

- Director Monahan asked the Chief to discuss a uniform flag protocol with the other fire and ems chiefs in the county. Chief advised that the chiefs have already discussed this topic and have agreed to a uniform practice. The issue is with employees of the other agencies taking it upon themselves to lower the flag at their stations without order from their Chief. Chief will discuss the issue again with the county Chief and stress the need for uniform enforcement. The chief will also suggest a county-wide press release on the topic.

9. Vote to Close the meeting pursuant to Section 610.021.1 and 610.021.3 RSMo

- R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; D. Monahan, yea and the board entered closed session at 8:55pm.

10. Announcements from Closed Session

- Following a lengthy discussion in closed session regarding the future financial status of the District in relation to hiring and future operating and employee costs the Board voted 2 to 1 (D. Monahan being the nay vote) to offer a full-time position to only one applicant at this time and to make that offer to Mike Terranova based on the recommendation of the hiring committee.

11. **Good and Welfare of the District**

- A. This year's Christmas Party will on December 15th at Sta. #1 at 6:00pm.
- B. Chairman Monahan called for a moment of silence in remembrance of St. Louis City Firefighter Leonard Riggings that was murdered on November 5th when he stopped to assist a motorist whose car had gone off the roadway. The motorist turned out to be a carjacker who was fleeing police and who shot and killed Riggins at the scene. The suspect was later shot and killed that evening by police in a shootout.

12. **Date and Place of Next Meeting**

- A. The next Regular Board Meeting is set for 5:00 PM Monday, December 15th, 2008, at Sta. #1, with the annual Christmas Party immediately following at 6:00pm.
- B. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 10:15 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary

**Minutes of the Regular Meeting of the Lake Saint Louis Fire Protection District
Board of Directors
5:03 PM, December 15th, 2008**

The following members of the Lake Saint Louis Fire Protection District were present:

| | |
|------------------------------|------------------------|
| David J. Monahan, Chairman | Jeff Smith, Fire Chief |
| Michael A. Schell, Secretary | Captain Clint Gussner |
| Ralph Clark, Treasurer | |

1. Call to Order/Pledge of Allegiance

- A. D. Monahan called the meeting to order at 5:03 PM on Monday, December 15th, 2008, followed by the Pledge of Allegiance to the Flag.

2. Additions, Deletions or Changes to the Agenda

- A. R. Clark motioned to approve the Agenda as presented. M. Schell seconded the motion. A vote was called and the Agenda was approved w/ no nays.

3. Approval of Past Minutes

- A. November 17th, 2008 – Regular – M. Schell motioned to approve the minutes as presented. R. Clark seconded the motion. A vote was called and the minutes were approved w/ no nays.

4. Public Comment

- A. There were no members of the public present.

5. Approval of Vouchers / Treasurers Report

- A. The Treasurers Report was reviewed.
- B. R. Clark motioned to accept the engagement letter from Botz, Deal & Co. for the District 2008 fiscal audit in the amount not to exceed \$5400.00. M. Schell seconded the motion. A vote was called and the motioned passed w/ no nays.

6. Staff Reports

- A. Chief's Report/Officers Meeting Notes / Career Staff Management Meeting Notes Reviewed (see attached).
- B. Fire Inspection Report/Call Summary/Customer Satisfaction Statistics (see attached).
- C. Communication from Shop (Nothing to Communicate).
- D. Counsel Report (Not Present).

7. Old Business

- A. LOSAP Proposal - Tabled

8. New Business

A. SOG / SOP Project – Tabled

B. 9294 Update

- Chief Smith and Captain Gussner presented a number of options concerning equipment, striping and painting (enclosed) for the new reserve truck. Chief Smith presented 4 options on a summary spreadsheet (enclosed) for the Board to consider. After a brief discussion and debate M. Schell motioned to authorize staff to move forward with Option #1 as presented. R. Clark seconded the motion. A vote was called and the motion passed w/ no nays.

9. Vote to Close the meeting pursuant to Section 610.021.1 and 610.021.3 RSMo

- R. Clark motioned to go into closed session. M. Schell seconded the motion. A roll call vote was taken as follows: R. Clark, yea; M. Schell, yea; D. Monahan, yea and the board entered closed session at 5:45pm.

10. Announcements from Closed Session

- Following a brief discussion of the current uniform policy a motion was made and seconded to keep the current uniform policy in place and to make no modifications to it at this time. A roll call vote followed resulting in all yeas and no nays from members of the Board.

11. Good and Welfare of the District

A. This year's Christmas Party will be immediately following tonight's meeting.

12. Date and Place of Next Meeting

- A. The next Regular Board Meeting is set for 7:00 PM Monday, January 26th, 2009, at Sta. #1.
- B. Having no further business, R. Clark motioned to adjourn. M. Schell seconded the motion. A vote was called and the meeting adjourned at 5:57 PM

Jeffrey P. Smith, Fire Chief
Recording Secretary

David J. Monahan
Board Chairman

Michael A. Schell
Secretary